

Heritage park farmer's market

By-laws and guidelines

Mission:

The mission of the Heritage Park Farmer's Market is to supply the general public with high quality products, provide market members a venue for marketing and selling their goods, and selling their prepared food products.

Governance:

The Frenchville Board of Select People will be considered the Farmer's Market Governing body. The Governing Body duties include, but are not limited to, ensuring only market members are allowed to set up, may allow or disallow walk-in vendors who are not members, ensure that vendors are set up in an attractive and safe layout and traffic control.

Membership:

1. Participation in the Market and Food Court is limited to members who have paid a \$25 Seasonal Fee.
2. Subletting member space to another vendor is NOT allowed.
3. All market related issues shall be decided by the governing body. Such issues may include adding or ejecting vendors, setting fees, expenditures, date and times of operation.
4. Returning members in good standing will be reinstated upon receipt of application.
5. New members may be accepted at any time within the calendar year with receipt of application, fees, and a vote to accept by governing body.
6. Vendor space allocation will be assigned by the order of registration. Only approved spaces will be used by the vendors.
7. Food vendors must comply with all Maine and Federal regulations for food vending.
8. Food vendors must pass all state inspections, and have proper insurance.

Acceptable Products:

1. Products for sale at the market must be in compliance with Maine and Federal Laws.

2. Examples of acceptable products include but are not limited to: fresh Maine produce, baked goods, plants, handmade crafts, etc. All acceptable products must be grown, prepared, or hand made by the vendor. Selling items from other sources is not allowed.
3. The Governing Body has the right to deny permission to sell a product inconsistent or detrimental to the market mission.
4. Value-added products must be labeled with the product name, the manufacturers name and contact information.

General Market Guidelines:

1. Market season will run as determined by the Governing body annually.
2. Application must be received prior to setup.
3. Each vendor must obtain all required permits, licenses, collect any sale tax required and must be in compliance with all state and federal regulations, regarding the production, labeling, display and sale of all products at the market. The market does not assume responsibility for any vendors. All vendors assume liability on products sales.
4. Each vendor must be neat, suitably dressed and deal with the public in a professional manner. They must display their products neatly and attractively with the consideration to everyone involved.
5. Each vendor space will be no more than 10'x10. Each vendor will be responsible for removal of any trash created during the market's operation. The site must be kept clean at all times from start to finish. Vendors will be asked to leave if this becomes a problem. The department of Agriculture law currently requires that fresh produce be displayed at least six (6) inches off the ground. Vendors will display their name address in a prominent manner every time they are vending.

6. All walkways must be a four foot minimum and vehicles must be parked in a safe and space efficient manner.
7. No alcohol, firearms, or explosives are allowed at the market site. No smoking allowed on site.
8. There shall be no self-service vending allowed.
9. Prices of all items must be clearly displayed.
10. Prices are determined independently by each vendor on their sense of market value.
11. Failure to adhere to by-laws and guidelines may result in expulsion from the market.
12. The vendors will be responsible to clean daily the tables that are being used.

The Community Farmer's Market and Food Vendors Court Governing Body reserve the right to revise the by-laws & guidelines as well as the membership application at any time.

Approved by the Board of Select People on 5/16/2017.